

Fairport Public Arts Committee

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Creation of Public Arts Board

There is hereby created a committee to be known as the ‘Village of Fairport Public Arts Committee, also referred to as the “FPAC” or the ‘committee.’

Objectives

1. To enrich the Village’s civic and cultural heritage, the FPAC is established to provide a level of expertise and objectivity to recommend to the Village Board works of art to be on display on community property
2. To promote a rich, diverse and stimulating cultural environment in order to enrich the lives of the village’s residents, business owners, employees and visitors, and to enhance the village’s image both nationally and internationally
3. To expand the reach of the public art plan to include the Town of Perinton

Definitions

The following definitions shall apply to the terms used in this chapter and/or in the communications by the FPAC.

1. *Art, civic* means visual art pertaining to a person, place or event relating to or belonging to a municipality.
2. *Art, public* means one or more pieces of civic, visual or performance art designed specifically for ownership by the public or display on property owned by the public.
3. *Art, performance* means works of art that create a situation and are conducted for a duration determined by the artist and/or spectator.
4. *Art, visual* means the conscious production or arrangement of colors, forms and other elements in a manner that affects the human senses in a graphic or plastic medium.
5. *Competition* means a process established by the FPAC to review specific Art work(s) for a specific site, for the purposes of making a recommendation to the FPAC.
6. *Jury* means an ad hoc committee or individual appointed by the FPAC to review specific are work(s) for a specific site, for the purpose of making a recommendation to the FPAC.
7. *Rules of procedure* means a written description of the FPAC objectives, organization of meetings, membership, terms of service, procedure for the election of officers, responsibilities, and procedures for the review of public art work.

Composition and Terms of Members

A Fairport Public Arts Committee (FPAC) should be created by the Village of Fairport and include seven members, including at least three arts professionals with knowledge of the visual arts and/or design (public art administrators, artists, architects, landscape architects, art historians and art educators). The FPAC should also contain representation from the business community and other community leaders who have strong commitment to the community and would like to encourage investment in community public arts. A member of the Village Board and a member of the Fairport Partnership's Board of Directors should serve on the FPAC as ex-officio. A minority of members may be from outside Village limits if they are arts professionals or are non-voting ex-officio members. Members of the FPAC are to be appointed by the Mayor of Fairport included the following:

General Community Member (1)

Arts/Design Professionals (3)

Business Community Representation (F/P Merchants Association) (1)

Village Board Member (ex-officio) (1)

Fairport Partnership Board Member or FP Representative (ex-officio) (1)

FPAC members shall service for a term of three years, with the exception of the internal term in which the members shall serve for one year (2 members) two years (2 members) and three years (3 members).

An FPAC board or subcommittee member having a financial interest in the outcome or any policy decision, or determination before the FPAC or subcommittee on which he serves shall, as soon as possible after such interested becomes apparent, disclose the matter to all members and shall be disqualified from voting. And, by consensus the FPAC and subcommittee, the member could also be excused from participating in any debate or decision relating thereto.

Organization and Election of Officers

The Committee will recommend a chairperson for the Committee and among its members. The mayor of the Village of Fairport shall appoint the Chairperson for a one-year term. The Vice Chairperson and Secretary shall be elected by and from among the members of the Committee.

The Committee shall meet at least quarterly, but meetings may be held at any time on the written request of any two or the committee members, or on the call of the chairperson or the mayor.

A quorum for the transaction of business shall consist of four Committee members and the affirmative vote of at least three members shall be required to grant or deny and decision.

Responsibilities of the Committee

The responsibilities of the Fairport Public Art Committee are to:

1. Follow the funding principles as outlined in the Fairport Public Art Plan to carry out the purposes of the Fairport Public Art Plan, which serves as a supporting document to this ordinance.
2. Proved expertise and guidance in developing and facilitating public arts projects and programs.

3. Seek out funding opportunities and administer grant application. Recommend utilization of any public art funds for projects, maintenance, or administrative needs. Review the Village's Capital Improvements Plan and recommend opportunities for integration of public art into CIP projects.
4. Create and update specific criteria in order to identify appropriate pieces of art for public display and establish standards for placement within the community.
5. Identify local, regional, national or international artists who are willing to display their work.
6. Facilitate the creation of ad-hoc committees for the selection of art and artists for specific public art projects.
7. Coordinate and facilitate public art Requests for Qualifications (RFQs), Request for Proposals (RFPs), Calls for Artists, competitions, public art loans, or temporary agreements, and in rare cases, private invitations or direct committee.
8. Acquire and provide status on current public art projects to the Village Board, media sources, and other relevant information.
9. Call upon the Village for information and services from various village departments as may be required. Secure professional and consulting services as necessary to carry out the duties of the Committee, with compensation only as approved by the Village Board.
10. Develop individual project committees in collaboration with the Partnership on an as-needed basis in order to better inform the selection of appropriate art or artists for public art projects. Individual project committees will consist of up to seven members, at least two (2) of which must also serve on the Fairport Public Arts Committee. Project committee members should also include general community members, local-level neighborhood leads or representatives (of the project-specific neighborhood) and artists, arts professionals or those with a sincere appreciation for the value of public art investments. Project Committee responsibilities are to:
 - A. Develop project-specific criteria for the selection or location for individual projects that do not conflict with the overall objectives and mission of the Public Art Plan.
 - B. Make artist or art selections based upon the established criteria.
 - C. Recommend selections for approval by the Fairport Public Arts Committee.
 - D. Other project-specific needs that facilitate the Public Arts Program in Fairport.
11. Maintain an inventory of the Fairport public art collection, and continually evaluate it for maintenance, conservation, or deaccession recommendations.
12. Serve as a community liaison and advocate for public art projects and programs.
13. Maintain a visible community presence through attendance and support of local arts events and programs.
14. Update the Fairport Public Art Plan and provide public art-related support for the Village's comprehensive or neighborhood/area planning initiatives.

Responsibilities of Village Board

As the owner of all public art within the Village, The Village Board plays a central role in approving public art acquisitions and supporting the overall program. While the Village Board ultimately gives approval for recommendations made by the Fairport Public Arts Committee, no public artworks will be acquired, loaned, or installed, nor shall existing public art or artworks be

deaccessioned or removed from public places without review by the Fairport Public Arts Committee.

The responsibilities of the Village Board are to:

1. Adopt the Fairport Public Art Plan and its regular updates.
2. Consider adopting a public art ordinance establishing the Fairport Public Arts Program and Fairport Public Arts Committee.
3. Mayor to select and approve members for the Fairport Public Arts Committee.
4. Review recommendations of public art projects and procedures provided by the Fairport Public Arts Committee.
5. Support funding options necessary for the establishment of projects.
6. Consider monetary appropriations and other related assistance for public art in new and renovated Village facilities where feasible.
7. Encourage and promote public art activities, as determined by the Fairport Public Art Committee or ad-hoc project committees.

Responsibilities of Fairport Partnership:

The responsibilities of the Fairport Partnership are to:

1. Provide guidance through the facilitation of ad-hoc project committees that will independently work with the Fairport Public Arts committee to review and select appropriate art or artists for projects.
2. Provide a channel for public arts funding contributions.

Ownership and Maintenance:

1. No work of art shall be considered for acquisition under this chapter without an estimate for future maintenance costs.
2. Routine maintenance of public art shall be provided for and funded by the service area responsible for maintenance of the facility or space where the art is located.
3. Routine maintenance shall include periodic cleaning, regular mechanical maintenance, operational costs and other necessary upkeep resulting from normal use. Funds for extraordinary maintenance or refurbishment including reconstruction shall be drawn from the public art funds. No extraordinary maintenance, repair, relocation, or alteration of public art shall be undertaken without prior written consent of the FPAC.
4. All art acquired pursuant to this chapter shall be the sole property of the Village unless an alternative arrangement is recommended by FPAC and approved by the Village.